

## Member State Instructions to final check of the Country Profile

Individual Country Profiles have been generated for each Member State. The information collected through these Country Profiles will facilitate European nature and biodiversity assessments on progress in achieving the targets identified in the European Commission's Communication on ***Halting the Loss of Biodiversity to 2010 and Beyond*** and the associated ***EU Biodiversity Action Plan*** (BAP). Data is being collected for the full term 2010 evaluation.

This Instructions document is a shortened version of the Instructions prepared to help Member States fulfilling their reporting requirements on the BAP and made available to Member States on 18 January 2010, specifically focusing on the final check and release of the Country Profiles. This Instructions document supplements the separate, official note asking Member States to have a final look on the Member States' report available via the envelope called 'Final Biodiversity Knowledge Base Country Profile' and is available on Reportnet (<http://cdr.eionet.europa.eu/help>).

Much of the data contained in the Profiles has been pre-filled by the members of the consortium assisting the Commission in the reporting exercise using available, official data sources. **Member States are required to have a look on the Country Profiles as they are going to be made publicly available.** The Country Profile should be handled via ReportNet. The following instructions describe how to use ReportNet and how to release the Country Profiles.

### Retrieving Country Profile from Reportnet

First **login into the Reportnet site** with your username and password<sup>1</sup>. The login is in the top right hand corner. If you have any trouble logging in contact the Eionet Helpdesk at [helpdesk@eionet.europa.eu](mailto:helpdesk@eionet.europa.eu).

The first task is to **retrieve the country profile** file form the ReportNet system. To locate your country profile you can use a number of methods:

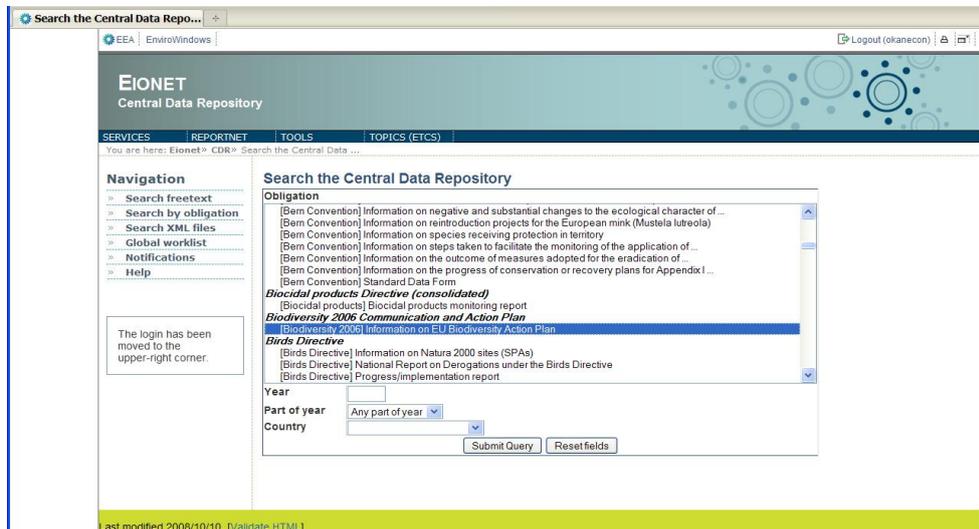
You can find the envelope containing the biodiversity country profile sorted by country under the following link:

[http://cdr.eionet.europa.eu/resultsdataflow?dataflow\\_uris=http%3A%2F%2Frod.eionet.eu.int%2Fobligations%2F638&years%3Aint%3Aignore\\_empty=&partofyear=&country=&sort\\_on=getCountryName&sort\\_order=](http://cdr.eionet.europa.eu/resultsdataflow?dataflow_uris=http%3A%2F%2Frod.eionet.eu.int%2Fobligations%2F638&years%3Aint%3Aignore_empty=&partofyear=&country=&sort_on=getCountryName&sort_order=)

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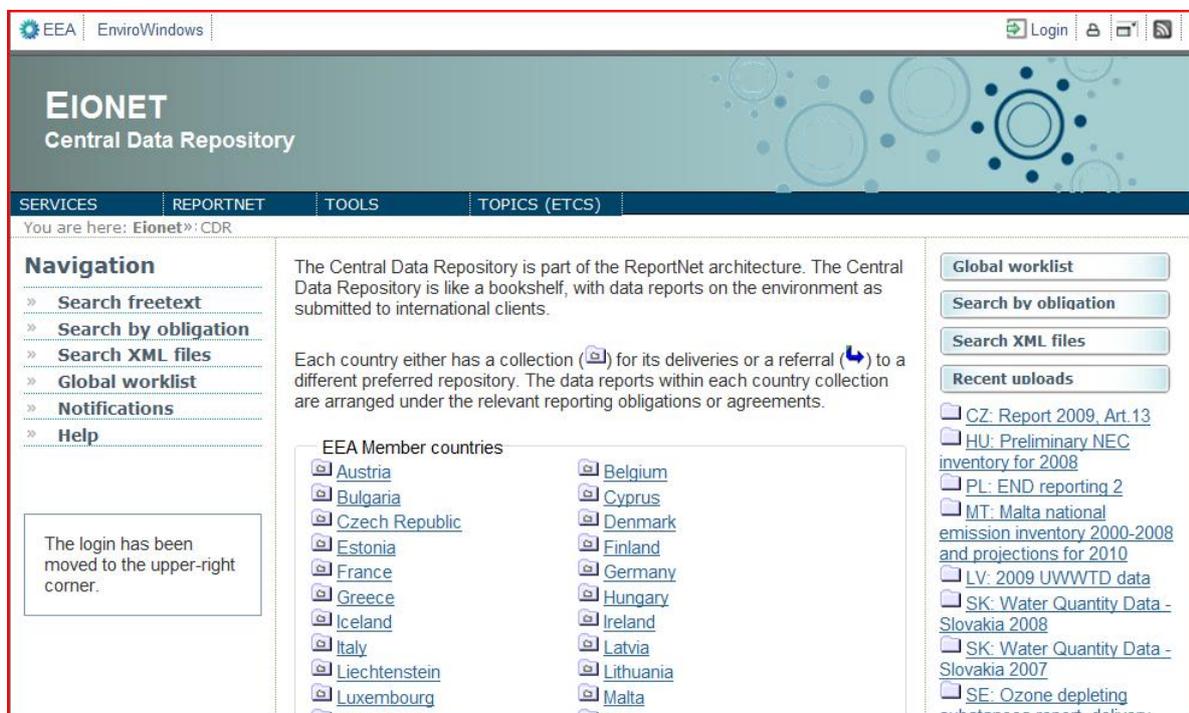
<sup>1</sup> Personal access has been provided in a previous phase to those appointed by MSs based on the note from the Commission to the MSs on 16 December 2010.

Alternatively to get to the same place on the site from the front page of the [Central Data Repository](#), click on [search by obligation](#) and scroll down until you can select the item “Information on EU Biodiversity Action plan” and then press the submit query button.



You should then see the same full country list.

You can also navigate to the envelope from the country list on the front page of the [Central Data Repository](#)



Pick your country; you will then see a list of the different sources of obligations; pick the European Union obligations; you should now see a list like the screen capture below.

The screenshot shows a web interface with a navigation menu on the left and a main content area. The navigation menu includes options like 'Search freetext', 'Search by obligation', 'Search XML files', 'Global worklist', 'Notifications', and 'Help'. A message box states 'The login has been moved to the upper-right corner.' The main content area is titled 'European Union (EU), obligations' and contains a list of documents under the heading 'Envelopes and subcollections'. The document 'Information on EU Biodiversity Action Plans' is highlighted in yellow.

Document Title	Date
Annual ozone 2003 (2002/3/EC)	29 Sep 2004
Annual report (questionnaire) on air quality (2004/461/EC)	01 Oct 2009
Annual reporting on ambient air quality limit values plans or programmes (2004/224/EC)	29 Dec 2009
Bathing Water Directive Report	22 Dec 2009
CLRTAP emission Submissions	27 Jul 2009
Derogation Reporting (Birds Directive and Habitats Directive)	07 May 2009
Drinking Water Directive Report (98/83/EC)	13 Apr 2009
E-PRTR IOWWTP (Annex I footnote No. 4)	10 Jul 2009
E-PRTR data reporting (Art. 7)	25 Sep 2009
E-PRTR practice and measures (Art.16)	10 Jul 2009
ELV Directive 2000/53/EC implementation reports	14 Dec 2005
Emissions Trading Directive (2003/87/EC Art. 21)	16 Jul 2009
Environmental Noise Directive	17 Dec 2008
Eol Data (97/101/EC)	01 Oct 2009
European Pollutant Release and Transfer Register E-PRTR (Regulation 166/2006)	24 Jul 2009
Greenhouse gas emissions inventory (280/2004/EC)	09 Apr 2009
Habitats Directive: Report on Implementation Measures	20 Jan 2009
<b>Information on EU Biodiversity Action Plans</b>	30 Sep 2009
LCP Directive (2001/80/EC) Article 15.3	16 Jul 2009

Click on the link called “**Information on EU Biodiversity Action Plans**”, highlighted in the screen capture.

Whatever method you have used, you should now see a **link to the Final Biodiversity Knowledge Base Country Profile**, (circled in the screen capture below) which is the envelope that contains the pdf file that should be looked at by the Member State. Please note that the previous version of the report under the 'Biodiversity Knowledge Base Country Profile' envelop might as well be displayed, however Member States should not consult those.

The screenshot shows a web interface with a navigation menu on the left and a main content area. The navigation menu includes options like 'Overview' and 'Task list'. The main content area is titled 'Information on EU Biodiversity Action Plans' and contains a list of documents under the heading 'Envelopes and subcollections'. The document 'Final Biodiversity Knowledge Base Country Profile' is circled in red.

Document Title	Date
Biodiversity Knowledge Base Country Profile	30 Sep 2009
<b>Final Biodiversity Knowledge Base Country Profile</b>	22 Jun 2010

There should be one PDF file in the 'Final Biodiversity Knowledge Base Country Profile' envelope that will be called CPXX(2 letter Country code)\_Final (e.g. CPFR\_Final for France). When you click on the file you will see a page similar to the

screen capture below. Click on original to **download the file onto your local computer** and do not use any of the other options.

The screenshot shows a web interface for a file named "File: CPFR\_Final.pdf". At the top right is a button labeled "Back to envelope". Below the title, a message states: "The access to this file is limited, meaning it is not (yet) released for public view." The interface is divided into several sections:

- View file as:** Contains two links: "Original" and "Show PDF as HTML".
- Change file:** Includes a "Local upload:" section with a text input field, a "Browse..." button, and an "Upload" button.
- Edit file properties:** A table-like structure with the following details:

Title	France Final Country Profile
File size	1.22 MB (1279336 Bytes)
Last uploaded	22 Jun 2010 20:07
Restricted from public view	<input checked="" type="checkbox"/>

A "Change" button is located below the table.
- Quality assessment:** A message states: "No quality assessment scripts available for this document."
- Feedback:** A message states: "Feedback posted for this file. No feedback available for this file."

**When you have downloaded the file you are ready to go through the information.**

### Releasing the Country Profile

Once you have looked at the Country Profile, it should be released on Reportnet.

Releasing the envelope will make the document publically available. To release the envelope, logon to Reportnet and navigate back to the envelope that you downloaded the profile from. Click on the file name, and uncheck the "Restricted from public view" checkbox, then click the 'change' button. Now click on 'back to the envelope' button and finally click on the 'release the envelope' button, this will make the file public, and so completes the process. You are asked to complete the process **by 30 June 2010 at latest.**

EEA | EnviroWindows | Logout (okanecon)

# EIONET

Central Data Repository

SERVICES | REPORTNET | TOOLS | TOPICS (ETCS)

You are here: Eionet > CDR > France > European Union (EU), ... > Information on EU ... > Biodiversity Knowledge ...

## Navigation

- Search freetext
- Search by obligation
- Search XML files
- Global worklist
- Notifications
- Help

The login has been moved to the upper-right corner.

### Draft your delivery

Overview | **Draft your delivery** | Edit properties | History

1) Your first step is to **upload** one or more files into this envelope. You can always interrupt your work and continue your contribution at a later time without losing data.

2) Once you are satisfied with the contribution, you choose **Release envelope** and your delivery will be released to the public.

Files in this envelope

<input type="checkbox"/>		CPFR_MSQ_BLANK (Limited) Country Profile France	30 Sep 2009	3.10 MB
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Rename | Cut | Copy | Delete

Feedback for this envelope  
No feedback posted in this envelope

Add file  
Add hyperlink  
Upload zipfile  
**Release envelope**  
Deactivate task

Click here to release envelope and complete the process

Should you have any problems or questions regarding the functioning of Reportnet, please contact the Eionet Helpdesk at [helpdesk@eionet.europa.eu](mailto:helpdesk@eionet.europa.eu)

If you have any other questions on the Country Profiles please contact Conor O'Kane at [c.okane@mrag.co.uk](mailto:c.okane@mrag.co.uk)